

## Tips & Tricks

Written by the firm's resident super user, Victoria, Accredo's user tips provide helpful information, short-cuts and general pointers to help customers improve their use of Accredo.

### Bring back the Navigator

Do you ever close the navigator window by accident when working in a company? Your screen will appear as below.

The green Navigator button tells you the company is still open (if the company is closed, the Navigator button will be grey).

Just click the Navigator icon to bring it back. Or press ALT+F10. No need to close the company and re open it. ■

